Delegated Decision

4th November 2019

Public Event - Chester-Le-Street Christmas

Light Switch-on
Ordinary Decision/Key Decision No.

Report of Corporate Management Team

Andrew Holtham, Property Management Team, Property Management Team Leader

Councillor Kevin Shaw, Cabinet Portfolio Holder for Strategic Housing and Assets

Electoral division(s) affected:

Chester-le-Street North

Purpose of the Report

To seek approval to grant a Licence to Occupy to Alan Hillary Events Ltd for the purpose holding a Christmas Light Switch On

Recommendation(s)

1   It is recommended that approval be granted for the Licence on the following terms

2   (a) the event will take place on the 30th November 2019 which includes set up and de-rig

3   (b) the event has been considered by the County Councils Safety Advisory Group who have not raised any concerns

Background

4   The Council have been approached to grant a licence to hold an Event on County Council owned site as per attached plan (Appendix 2)

5   The licence will be subject to the applicant having the necessary insurance cover (Public Liability) and risk assessment in place

Conclusion

6   To grant approval to issue the Licence to Occupy

Author(s)

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Appendix 1: Implications

Legal Implications

N/A

Finance

The fee of £50.00 is for the Licence to Occupy

Consultation

Councillor Kevin Shaw as Portfolio Holder together with Local Councillor Tracie Smith were consulted on 31st October 2019 via email (Appendix 3) and no objections or conflicts of interest were received

Equality and Diversity / Public Sector Equality Duty

N/A

Climate Change

N/A

Human Rights

N/A

Crime and Disorder

N/A

Staffing

N/A

Accommodation

N/A

Risk

The Safety Advisory Group will consider the Event at the meeting, which will be held prior to the Event taking place

Procurement

N/A

Appendix 2: Plan